

Unitarian Universalist Fellowship of Bozeman (UUFB)

313 W. Mendenhall (office)

Bozeman Senior Center, 807 N. Tracy (services)

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INFORMATION FOR SPEAKERS FROM OUTSIDE THE FELLOWSHIP

Thanks for agreeing to give, or to consider giving, a presentation at a UUFB Sunday service. We've divided these information pages into four parts:

- ❖ Who we are
- ❖ The basics
- ❖ Qualities of a memorable presentation
- ❖ Sample order of service

WHO WE ARE

UUFB is a community of about 150 people, one of more than 1,000 congregations in eight nations belonging to the Unitarian Universalist Association. Unitarian Universalism is a liberal religious tradition without a creed – that is, there are no religious beliefs required. Rather, we're united by our Seven Principles, which emphasize human dignity, social justice, spiritual growth, the free and responsible search for truth and meaning, world community and peace, and respect for the web of life.

We recognize the sources of Unitarian Universalism in world religions, humanism, earth-centered spirituality, the experience of mystery and wonder, and the words and deeds of prophetic men and women everywhere. The fellowship is a mix of humanists, Christians, believers in other forms of deity, and those who identify with earth-centered spirituality, or some combination thereof.

THE BASICS

Time and place. Our services take place on Sundays from late August to mid-June at the Bozeman Senior Center, 807 N. Tracy (corner of Tracy and Tamarack). Service begins at 10:00 a.m. and lasts about an hour, with time afterward for tea, coffee, and conversation.

The presentation. Please plan your presentation to be about 20 minutes long. For the context within the service, please see the sample order of service on page 3; the presentation usually begins at 10:20-10:25.

Honoraria. We offer honoraria of \$150 to speakers from outside the fellowship.

Contacts prior to the presentation. Your initial contact, a member of the Sunday Service Committee or our minister, Rev. Lois Van Leer, will discuss possible topics with you and set a date that works with your schedule. We ask that you provide this initial contact with a final topic and at least a provisional title by the end of the month before your scheduled presentation, which we will then include in the monthly newsletter.

No later than a week before the presentation, the service leader for that Sunday – usually a lay member of the fellowship – will be in touch to (1) get information for the order of service, including the title of the presentation and any brief titles or affiliations relevant to your talk that you would like listed; (2) find out how you would like to be introduced; and (3) settle on appropriate readings and music that will support your theme.

A non-profit caveat. Our tax-exempt status prevents us from expressing a preference, for or against, any candidate for electoral office or his or her views. We also generally avoid expressing partisan preferences of any kind in our services.

Please feel free to call or email your UUFB contacts any time you have questions.

QUALITIES OF A MEMORABLE PRESENTATION

According to our members, especially meaningful presentations at UUFB services usually have one or more of these characteristics. We feel that there should be a clear difference between a lecture at the university and a presentation at one of our services, and in that spirit we offer these as a guide to thinking about how to approach yours:

- Inspires us to be our best selves
- Attends with sensitivity to the conscience and heart
- Has a moral dimension
- Inspires us to care
- Enlists us in doing something that matters
- Establishes a bond with tradition or community
- Connects us to something larger than self, e.g., the rest of humanity, the web of life, the larger universe
- Stimulates both mind and spirit or emotions – both head and heart

THANK YOU FOR YOUR WILLINGNESS TO SPEAK TO OUR FELLOWSHIP!

SAMPLE ORDER OF SERVICE**“Attitudes of Gratitude”**

November 23rd, 2008

Service Leader**Eva Patten****Musicians****The Quartet: Stephen Guggenheim,
Sara Williams, Iliana Maifeld-Carucci, Dee Mast****Welcome and Announcements****Hand of Friendship****Musical Prelude****Moment of Silence****Words of Ingathering****Chalice Lighting and Reading****Reading of Covenant (All)**

Love is the spirit of this church, and service is its prayer.

This is our covenant with one another and The Spirit of Life:

To live together in peace, to seek truth in freedom, and to help one another.

Opening Hymn #21**“For the Beauty of the Earth”****Story for All Ages****Carol Stahl****Reading****“Messenger” by Mary Oliver****Presentation****“Attitudes of Gratitude”****Susan Bianchini, Jack Fisher,
Neil Gregersen, Linda Kirkconnell****Musical Meditation****Joys & Concerns** (Please keep your remarks personal and brief so that all may share in this time.)

We ask you to take a stone and drop into the bowl of water to symbolize your joy or concern.)

Musical Response**“Comfort Me”****Offering** (Special Offering for the Gallatin Valley Food Bank)**Closing Hymn #349****“We Gather Together”****Chalice Extinguishing and Reading****Closing Circle and Song****“From You I Receive”**