

## Event Childcare Policy

1. Communicate childcare needs to CLE at least two weeks in advance of the event so she can coordinate with our regularly employed childcare providers first.
2. If our childcare providers are not available, 2-3 babysitters need to be hired.
3. Babysitters must be at least 16 and supervised by an adult or one of our regular childcare providers in order to follow safe congregation guidelines.
4. Request parents RSVP to CLE one week ahead of time with the number of children and their ages so she can plan the number of childcare workers needed as well as appropriate activities.
5. Figure the number of kids per caregiver based on kids' ages:
  - a. Ages 0-3: 3
  - b. Ages 3-6: 6
  - c. Ages 6-11: 9
6. Current rates of pay are \$8 per hour for the childcare assistant and \$12 per hour for the lead childcare provider. Babysitters should be paid \$6-8 per hour.
7. The LE budget will cover childcare costs for two annual UUFB meetings, the LE teacher training and adult LE classes.
8. For all social events, the committee organizing the event will cover the cost of childcare.

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Board approval May 2009